



<b>Policy:</b>	<b>O-1.5</b>
<b>Approved By:</b>	<b>College Executive Team</b>
<b>Approval Date:</b>	<b>June 22, 2005</b>
<b>Amendment Date:</b>	<b>January 28, 2009</b>
<b>Policy Holder:</b>	<b>VP Administration</b>

## ELECTRONIC COMMUNICATION WITH STUDENTS

### Purpose / Rationale

The College wishes to communicate with students efficiently and effectively on matters of importance and interest pertaining to their College experience. As such the purpose of this policy is to establish principles, criteria, and guidelines for communicating with students electronically.

### Scope / Limits

This policy applies to the use of electronic communication with students, and applies to the College, all its employees, and its students.

### Principles

1. College guidelines will be established for appropriate electronic communication with students (See Section A).



## **2. Guidelines for use by the Camosun College Student Society (CCSS)**

ating electronically with  
students:

- a) For official information that all students need to be aware of, such as elections, referendums, and notices of AGM
- b) As a means to inform students on important issues affecting the student body.

## **3. Guidelines for use by the College**

Following are the guidelines for the College when communicating electronically with Students:

- a)



