

**BOARD OF GOVERNORS**  
**REGULAR MEETING MINUTES**

MEETING: Monday, February 5, 2024 :NG 53:(M)1. g1.3 ((R)16d(35 .tT (N)0.8G)

Jagjet Singh  
Lane Trotter, President  
Al van Akr  
REGRETS:

**ADMINISTRATION:**

John Boraas, Provost & VP Education & Innovation  
John D'Agnolo, Exec. Dir., Human Resources  
Deborah Huelscher, VP Administration & CFO  
Jody Kitts, Dir., Advancement & Alumni Engagement  
Rodney Porter, Exec. Dir., Communications & Marketing

I

**CALL TO ORDER**

Tanya Clarmont, Chair, called the meeting to order at 5:00 pm.

**II APPROVAL OF THE AGENDA**

The agenda was approved as distributed.

**III OATH OF OFFICE**

1. Jeremy Burgess

**IV BOARD MEMBER REPORTS**

**1. Chair's Report**

Tanya Clarmont, Chair, noted all the regular Board meetings are welcomed these guests on Teams: Sandra Bannikoff, Arts & Science, Lynelle Yutani, CCFA

Monty Bryant  
Shane Hartman  
Ruth Mojeed Ramirez  
Mike Stubbing

(CPA) BC to attend the annual Lunar New Year dinner and auction which supports the CPA Award in Accounting at Camosun College. Thank you to Lindsay Kearns and Mike Stubbing for representing the Board. The Board of Governors' 'Award for Innovative College Partnerships – 2024' is coming up soon on March 6. The recipient is Josai International University.

## **2. President's Report**

Lane Trotter, President, attended the 75<sup>th</sup> Indian Republic Day event in Vancouver on January 26. On January 29 he attended an on-line meeting with the Ministry and the PSI Presidents and Sector Associations regarding the IRCC cap on international student visas. On January 31 Lane was interviewed by Al Ferraby of CFAX radio regarding the IRCC cap. On January 31 he joined Kevin Hall, President of UVic and Bruce Williams, President of the Victoria Chamber of Commerce, for a Chamber Vodcast on co-op opportunities at Camosun and UVic. Lane was delighted to be joined by two former co-op students, one from Camosun and one from UVic, for the discussion. On February 5 he met with the Presidents of the CCFA, CUPE 2081, BCGEU, and the Camosun College Student Society to give them an update on the IRCC cap. On February 5, Lane attended a meeting hosted by the Victoria Chamber of Commerce with Consul General Jim de Hart. Other attendees were local business and community leaders.

Selena Robinson left the position of Minister of Post-Secondary Education and Future Skills and will be replaced by an Interim Minister, Brenda Bailey, who is currently Minister of Jobs, Economic Development, and Innovation.

## **3. Foundation**

Jody Kitts, Director, Advancement & Alumni Engagement, reported the Foundation finished its fiscal year on December 31, 2023. Advancement brought in just under \$3.1 million. 30% went into the endowment, while 70% is for annual programs and awards. It will be disbursed to the college during 2024. The Foundation now has four active committees that are meeting regularly. Jeety Bhalla, Chair, and Jody met with a prospective new board member last week and will be meeting with another next week. The strategy is to ensure diversity on the board, and succession planning for various skills and experience.

## **4. Education Council**

Bijan Ahmadi, Education Council Chair, noted the minutes from the November 15, 2023, meeting were included in the agenda package. Bijan went over the highlights of the December 13, 2023, meeting, which included curriculum approval. The Bachelor for Social Responsibility is currently with DQAB for review. Heather del Villano is the Interim Chair of the Integrated Curriculum Committee. The Centre for Excellence in Teaching and Learning (CETL) provided an overview on leading practices in curriculum. The January 17 meeting was cancelled due to the weather.

## **5. Pacific Institute for Sport Education (PISE)**

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**VI APPROVAL OF THE MINUTES**

The minutes of the December 4, 2023, meeting were approved as distributed.

**VII NEW BUSINESS**

**1. Strategic Plan Update Report 2024**

Jen Stone, Executive Director, Strategy, Planning and Transformation, provided an overview of the Year One, 2023, update on the Strategic Plan. In October we developed a tool to gather and collect the progress measures from across the college. There are seventy progress measures which include data-based measures with focus on tracking numbers and percentages, as well as projects and action-based measures. The template can be used for the next five years. Since December we compiled and streamlined the information received to create the final report. The Board will receive an update report on the Strategic Plan every February. Jen Stone acknowledged all the people from across the college who worked so hard on the Year One report: Deans, Directors, subject matter experts, schools, divisions, and departments.

Rashed Al-Haque, Associate Director, Policy Development and Planning, noted the goal was to create a baseline in year one to establish where we are. We will continue to collect evidence over the next five years. Gold, green, and red circles on the goals indicate whether it is 'on track', 'completed', or 'not started yet'.

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